



2012 Adult Education Internship

Objective of the Visitor Education Intern

To learn the primary functions of a visitor education program at a major public garden, with emphasis on adult programs and tours, interpretation, and visitor services.

Duties and Responsibilities

Assist the Community Outreach Coordinator and the Interpretation Coordinator in a variety of projects, programs and activities. The internship is designed to provide a broad-based introduction and exposure to various educational operations at a botanical garden. Some specific assignments may overlap or run throughout the summer.

Activities may include:

- Assisting the Community Outreach Coordinator with the planning and implementation of adult classes, workshops, tours and/or special events.
- Assisting the Interpretation Coordinator with development of interpretive materials, displays, and printed material.
- Assisting as needed with other education initiatives and activities.

Requirements

- Currently enrolled or accepted Cornell University student
- Comfortable speaking in front of small and large groups
- Knowledge of plant science, taxonomy and/or general horticultural principles helpful but not mandatory
- Good communication, research, writing, design, and computer skills
- Interest in, and comfortable working with adult learners
- Good sense of humor and people skills
- Ability to work various weekends throughout the summer
- Participate in student activities and field trips as scheduled
- Must have or be able to obtain a valid driver's license
- This is a 12-week internship. You must be available to work Reunion weekend.

Work Environment

The intern will work primarily in an office environment that is highly collaborative. There will also be opportunities to work outdoors in the gardens and natural areas of Cornell Plantations. Research may involve visits to libraries or other off-site locations.

Each Monday from June to August interns will participate in Learning Mondays, a series of workshops that may include field trips or educational activities about the diverse work of a public garden. This day will also include some time for Capturing Your Experience.

To Apply: Please complete the on-line application form and click submit.

General Program Information

Cornell Plantations internship program is open to all currently enrolled or accepted **Cornell University students**. Plantations recognizes that an internship is an opportunity to try out a career field. While we encourage applications from those with plant or natural sciences coursework or relevant work experience, we also welcome applications from students that are enthusiastic about the natural world and can articulate their interest in our program.

Goal

Provide an educational and work experience for Cornell University students involving hands-on activities that build on classroom learning and represent the full spectrum of work throughout our organization.

Vision

We view our interns foremost as learners who offer a valuable fresh perspective. We treat each student as a professional team member and part of the Plantations family. Our staff is committed to the program, offering mentorship, guidance, and appreciation for each intern's contribution.

Our program's schedule is designed to offer all students exposure to the varied aspects of public garden and natural areas management.

For more information or questions on the general details of the internship program, contact Phil Syphrit at 607-227-5795 or plantationsintern@cornell.edu or see our website www.plantations.cornell.edu.